

**SECO Expense Voucher**

Voucher #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Check #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: Click here to enter a date. Total Amount: Click here to enter text.

Payable to: Click here to enter text.

Reason for Expense: Click here to enter text.

Travel Expense: Number of Miles: Click here to enter text. @ $.35 = Click here to enter text.

Charge to which Budget Section? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deliver Check to: Name: Click here to enter text.

Address: Click here to enter text.

City, Zip: Click here to enter text.

Telephone Number: Click here to enter text.